



Privacy Policy

Who we are

The Friends of St Peter's is registered as a Charity, No. 271090.

St Peter's church is no longer a place of worship, but it remains open for public viewing and is regularly used for events of all kinds. On 29th May 1976 the building was vested to the Churches Conservation Trust. In the same year the Friends of St Peter's, Sudbury was formed with the aim of keeping the building open, in good order and enabling its use for the benefit of the community.

The Friends of St. Peter's are committed to maintaining the trust and confidence of our visitors to our web site. In particular, we want you to know that we are not in the business of selling, renting or trading email lists with businesses for marketing purposes. In this Privacy Policy, we've provided lots of detailed information on when and why we collect your personal information, how we use it, the limited conditions under which we may disclose it to others and how we keep it secure.

Types of data we collect

Website Cookies

Our website uses cookies to collect information. This includes information about pages viewed and your journey around our websites.

Like most websites, our website uses cookies to collect information. Cookies are small data files which are placed on your computer or other devices (such as smart 'phones or 'tablets') as you browse our website. They are used to 'remember' when your computer or device accesses our websites.

Information collected

Some cookies collect information about browsing behaviour when you access this website via the same computer or device. This includes information about pages viewed, products purchased and your journey around a website. We do not use cookies to collect or record information on your name, address or other contact details.



What are cookies used for?

The main purposes for which cookies are used are: -

1. For technical purposes essential to effective operation of our website, particularly in relation to site navigation.
3. To enable us to collect information about your browsing patterns, including to monitor the success of campaigns, competitions etc.

How do I disable cookies?

If you want to disable cookies you need to change your website browser settings to reject cookies. How you can do this will depend on the browser you use.

Mailing Lists

As part of the registration process for our e-newsletter, we collect personal information. We use that information for a couple of reasons: to tell you about stuff you've asked us to tell you about; to contact you if we need to obtain or provide additional information; to check our records are right and to check every now and then that you're happy and satisfied. We don't rent or trade email lists with other organisations and businesses.

We use a third-party provider, MailChimp, to deliver our newsletter. We gather statistics around email opening and clicks using industry standard technologies to help us monitor and improve our e-newsletter. For more information, please see [MailChimp's privacy notice](#). You can unsubscribe to general mailings at any time of the day or night by clicking the unsubscribe link at the bottom of any of our emails or by emailing our data protection officer at info@stpetersudbury.co.uk

Ticketing Data

When you purchase a ticket, merchandise, membership or gift voucher(s) through the St Peter's Box Office or online your name, address data, email and contact number will



be stored in our Box Office system, [Ticketsource](#). You may, of course, purchase a ticket (or tickets) in person without supplying the aforementioned personal data. Please be assured that we do not share your personal details with any other company without your consent.

Hirers

The data we have to obtain for people hiring the venue.

The personal data required is the contact information necessary to complete the booking

(name, address, telephone and email address)

When anyone hires St Peter's, this information has to be provided by the Hirer (or someone acting on their behalf) in order to complete the booking. Therefore, processing of the personal data is necessary for the performance of the Contract to Hire. We consider the lawful grounds for processing this data to be that The Friends of St Peter's is entering a Contract with the individual (in this case the Hirer). Other notes placed on the Booking may include price confirmation or specific instructions.

Access to the Booking Data is restricted to authorised members of the Friends of St Peter's Management Committee.

Other Parties

We may share anonymised personal information with other organisations, particularly The Churches Conservation Trust, who may use this to analyse audience development programmes, ticket sales and self-generated funding to understand the impact of the public investment made in St Peter's.

We will not share sensitive information or your payment details.



Access to your personal information

You are entitled to view, amend, or delete the personal information that we hold. Email your request to our data protection officer at info@stpetersudbury.co.uk

Changes to this Privacy Notice

This privacy policy was created on 2nd May 2018 and will be reviewed on an annual basis or alongside any changes in legislation.

Last Reviewed: Jan 2020